

	Meeting (Name)	Ref: 1/2.1/1/06/ Minutes 1
	Date	

Document Information

Meeting :	Operational Meeting –30 th May 2008				
Prepared By/ Date:	Niranjani				
Type:	Conference				
Purpose:	Improve Coordination, Facilitation and Networking among agencies, groups and individuals working in the Humanitarian Sector				
Meeting Date:	30 th May 2008	Start Time:	8.30 am	End Time:	9.40 am
Venue	Nagarodaya Centre				
Meeting Chair:	Ms. Hishanthi Soysa	Facilitator	CHA		
Minute Taker:	Niranjani	Phone:	4610943		

Present

Organisation	Organisation	Organisation
Leads	SWM	Americares
CIDA	Jica	CCF Canada
Lutheran world relief	USAID	UMCOR
ZOA	CRS	IOM
Ministry of Nation building	SCISL	World vision
Muslim Aid	Plan SI	WUSC
ECOSec	UNWFP	Mercy coprs
Seeds	OCHA	ILO
Plan Sri Lanka	UNHCR	GAA
ADT	Malteser Int	NCC
HDI	Action aid	

Agenda No	Subject	Action by/ date
1	<p>Feedback and Updates Update on Livelihood Forums in the districts Presented by Hishanthi</p> <p>Trincomalee District - Fisheries Sector: the following issues were highlighted at the Livelihood meeting held on May, 22, 2008:</p> <ul style="list-style-type: none"> • <i>Thirakaduloor - Town & Gravets DS Division</i> <ul style="list-style-type: none"> ○ Fishing communities of this village have not been allowed to fish for the past 12-13 days ○ Adjoining villages do not have this restriction ○ 600 families depend on this trade for their living ○ Fishing was permitted in this area before the Provincial Council elections ○ Request - Release ban as soon as possible, Emergency relief (dry rations), Alternate livelihood activities • <i>Kinniya DS Division</i> <ul style="list-style-type: none"> ○ Fishing not permitted in this area for a long period due to proximity to the Trincomalee harbour ○ 7500 families involved in this trade ○ Fishing was allowed for some days before the Provincial Council elections, but at present totally banned ○ Many difficulties faced. Many Robberies also taking place. ○ Request - Release ban as soon as possible, Emergency relief (dry rations), Alternate livelihood activities • <i>Muthur DS Division</i> <ul style="list-style-type: none"> ○ Ban on fishing in certain areas of Muthur ○ Ban relaxed before elections, but imposed again after elections ○ Request - take up with the relevant authorities in Colombo • <i>Ralkulli - Mutur DS Division</i> <ul style="list-style-type: none"> ○ A resettled area where fishing is the main occupation ○ Fishing society has registered under the Dept of Fisheries, but permission to fish not been granted yet ○ Request - assistance (eg. dry rations) for about 2 weeks until the ban on fishing is totally lifted • <i>General Request</i> – Fisheries societies of Trincomalee requested a discussion with Defense and Fisheries ministries to help solve their problems. <p>Ampara District</p> <ul style="list-style-type: none"> • <i>Alaydivembu DS division</i> <ul style="list-style-type: none"> ○ IDPs from Muthur, Wakari, Trincomalee living in temporary shelters or with their relatives 	CHA

- o Those who have been Cultivators and Fishermen have difficulties in finding alternative livelihood activities to earn their daily income

Jaffna District

- o Due to the fishing restrictions in Jaffna, 18,000 thousand families have no means of livelihood
- o Since March they have not received rations
- o Working in the sector for generations - not easy to find alternative livelihood avenues
- o Request - assistance from humanitarian organizations

A.P CHA will share beforehand and take up these issues at next CCHA Livelihood Sub-committee meeting

Batticaloa	17th June	GA Office	10am
Jaffna	02nd June	Bastian Hall	10am
Trincomalee	17th June	CHA Office	10am
Galle	26th June	Galle Hall	10am
Matara	11th June	GA Office	10am
Hambanthota	19th June	GA Office	10am
Kaluthara	02nd June	GA Office	10am

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Business Planning: An essential tool for graduating from Micro Enterprises to SMEs ; Lionel Munaweera

Following areas were covered under this presentation

- What is Micro Financing
- What areas should a Business Plan address?
- What services could CHA provide in developing Business Plans?
- Business Planning cannot be based on a “cookie cutter” approach – each individual business proposition is unique and planning must be done case-by-case.
- The triangle of micro-finance:
- Micro-finance reality
- Advantages

Were explained in details and following the presentation Mr. Lionel answered few questions raised by the participants (More information could be found in the presentation)