



86, Rosmead Place, Colombo 07. Tel/Fax 4610943/4

OPERATIONAL MEETING

11th November 2005

Sri Lanka Institute of International Relations (SLIIR)

No. 24, Horton Place, Colombo 07

List of participants

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| 1. Americares | 28. IFRC |
| 2. ADT | 29. JEN |
| 3. AAR Japan | 30. Leads |
| 4. Australian Trade Commission | 31. Merlin |
| 5. AWB/Fulbright | 32. Muslim Aid |
| 6. ASC | 33. Novib/ Oxfam NL |
| 7. ADRA Srilanka | 34. Manitha Neyam Trust |
| 8. Acted | 35. Mdecos Del Mundo-spain |
| 9. ACT | 36. Operation Blessing |
| 10. Caritas Srilanka | 37. Oxfam A |
| 11. CHC | 38. People in Aid |
| 12. CCF | 39. Tearfund |
| 13. Concern | 40. REDR |
| 14. CRWRC | 41. Relief International |
| 15. Community Trust Fund | 42. Srilanka Solidarity |
| 16. DANITA | 43. SMEI Chamber |
| 17. Fulbright/AWB | 44. Sewalanka |
| 18. Goal | 45. Saude em portugies |
| 19. German Agro Action | 46. TRO |
| 20. Hilfswerk Austria | 47. UN-OCHA |
| 21. Hia | 48. UMCOR |
| 22. HWA | 49. UN- HIC |
| 23. Handicap International | 50. Volunteer International |
| 24. Help from Germany | 51. ZOA |
| 25. Helpage | |
| 26. IOM | |
| 27. International Alert | Chair- CHA |

<p>1.</p>	<p>Information updates;</p> <p>A. Disaster Relief Monitoring Unit</p> <p>Jeevan gave an update on the recent DRMU meeting. The Key concerns of the meeting as follows:</p> <p>2nd Phase of People’s consultations programme will start this week. The districts of Kalutara, Galle, Matara and Hambanthota will be covered during the course of this week.</p> <p>Field Investigations done in Balapitiya, Galle and Weligama DS Divisions in order to follow up and review complaints made by the people.</p> <ul style="list-style-type: none"> - Progress on permanent housing: - 141 letters were sent to donors - 53 replies were received - 83 reminders sent <p>Once all the replies have been received DRMU will tally the total number with those of TAFREN and make the results available to anyone who wishes to have them.</p> <p>B. Highlights from District Meetings</p> <p>Hishanthy gave an update on districts issues. The discussed issues as follows;</p> <ul style="list-style-type: none"> ▪ Amparai – In Kalmunai Division meeting it was said that I/NGOs engaged in Permanent Housing agreed to produce building plan to DS Office and get approval from UDA before proceeding with construction. Also, beneficiary lists will be collected from the DS to avoid duplication and manipulation. ▪ Kaluthara- Hungarian Inter Church Aid seeking more details about water and sanitation needs in Kaluthara. Any organization willing to provide information, asked to contact them. ▪ Galle- In General Coordination meeting , The issue was raised up that the care and maintenance is need for the 5400 transitional shelter in 	<p>CHA</p>
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<p>2.</p>	<p>A presentation on People In Aid and the Code of Conduct</p> <p>Mr. Jonathan Potter from People in Aid spoke on the above topic. People In Aid is an organisation is an International network of development and humanitarian assistance agencies. They provide support to agencies committed to improving their human resources management, by providing tools such as the People In Aid Code of Good Practice. This includes seven principles such as Human resources strategy, staff policies and practices, managing people, consultation and communication, recruitment and selection, learning, training and development and health, safety and security.</p> <p>The Code of Good practice book could be obtained from Mr. Jonathan Potter. Contact Details -Jonathan@peopleinaid.org</p>	<p>People In Aid</p>
<p>3.</p>	<p>Buffer zone related issues were discussed at the meeting. Mr. Gowthaman from Community Abroad Aid said that Government has kept changing their regulations therefore people's requirement also keep changing and finding difficult to come up with a proper solutions.</p>	

Tentative Calendar for Operational Meetings

8.15am to 9.30am every Friday (unless otherwise informed)

Aug-5 ~~Sep-9~~ ~~Oct-7~~ Nov-3 (Thu)

Aug-12 ~~Sep-16~~ ~~Oct-14~~ Nov-11

~~Aug-18~~ ~~Sep-23~~ ~~Oct-21~~ Nov-25

Aug-26 ~~Sep-30~~ ~~Oct-28~~